



CALVERTON PARISH COUNCIL MEETING TUESDAY 12th MARCH 2024

Dear Councillors,

In Accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of the Calverton Parish Council on the above date, to be held at Calverton Village Hall, William Lee Memorial Park, Park Road, Calverton, Nottingham, NG14 6SA. The meeting will commence at 6:45pm. The agenda, with accompanying papers for this meeting are attached.

Given this 6th day of March 2024

Signed:

A handwritten signature in black ink, appearing to read "Ade...".

Clerk / Responsible Finance Officer

Agenda

1. Chairman's announcements (if any).
2. To consider any request for a variation to the order of the items on the agenda.
3. To receive declarations of any intentions to record the meeting.

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

4. To receive apologies for absence.
5. To receive declarations of interest.
6. Public participation (if any).

A period of no more than 30 minutes will be made available to members of the public and Members of the Council to comment on any matter. No one shall speak for more than three minutes.

7. Nottinghamshire County Councillor update.
8. Gedling Borough Councillors update.
9. Police Matters
10. To approve as a correct record the draft minutes of the Parish Council meetings held on 13th February 2024 and the extraordinary Council meetings held on 23rd January 2024 and 27th February 2024.
11. Matters Arising / Updates
12. Working Groups/Committees Report
 - a) Planning Committee 5th March 2024.
 - b) Community Projects Working Group 8th March 2024.
13. Clerk's Report.
14. Matters for decision/discussion

That this Council agrees to take the specified action in respect of each of the "matters for decision/discussion" items as listed below:

- 14.1 to approve account payments schedules.
- 14.2 to receive the proposal from Brown and Co and agree SFI claim.

- 14.3 to review the Financial Risk assessment.
- 14.4 to consider recommissioning the tractor and trailer for staff use. Proposed by Cllr. Winfield
- 14.5 to consider purchasing a van. Proposed by Parish Clerk.
- 14.6 to review current charges for Mansfield Lane cemetery and agree any changes for 2024/25.
- 14.7 to consider grant request for Calverton Village Get Together.
- 14.8 to consider a request to agree to allow a coach to use the village hall car park for picking up and dropping off Twinning Association members and allow members to be dropped off and collected.
- 14.9 to consider a request for the council to agree to a maximum of 6 cars being left in the Village Hall Car Park overnight.
- 14.10 to consider splitting allotment plot 24 at Collyer Road into two half plots if two people want half plots and retain as one plot if no interest in half plots are received. Proposed by Cllr. Inger.
- 14.11 to agree to allow one of the allotment tenants with a raised bed to rent an additional raised bed.
- 14.12 to review and agree closing times for William Lee Park from April – September, William Lee Park toilet closing time and Village Hall Start times. Proposed by Cllr. Winfield.
- 14.13 to consider reinstating a small inspection group of three or four councillors whose duty would be to inspect the Village Hall and Public Toilets internally and externally on a monthly or bi-monthly basis and report any problems to the Clerk to take up any matters identified with the staff members. Proposed by Cllr. Winfield.
- 14.14 to agree for the office staff to have a pre-paid card or debit card. Proposed by Cllr. Kopyrko.
- 14.15 to consider request for permission to a group of six metal detectorists to detect on any land owned by the Parish Council.
- 14.16 to consider a request for a 2.5m x 4m poly tunnel on plot 14 at Bonner Lane allotments.
- 14.17 to discuss the maintenance contract for the allotments and to consider a three-year arrangement with the allotment association. Proposed by Cllr. Winfield.
- 14.18 to agree to a discount for the U3A Spanish Group to hire the meeting room.
- 14.19 to agree to a discount for the U3a Tai Chi group to hire the main hall.
- 14.20 to agree that Calverton Miners Welfare Trust draw down payment of £12,500 from the agreed £50,000 CIL contribution towards pre full application costs for the Calverton 3G project.
- 14.21 to discuss hiring out the small football pitch and agree fees and charges.
- 14.22 to agree to allow bookings to commence prior to 9am at the Village Hall.
- 15. Exclusion of public and press
 Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting due to the confidential nature of the business to be transacted.
 to move the following resolution – ‘that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are asked to withdraw from the meeting.
- 16. to discuss GBC Grounds maintenance contract renewal.
- 17. to consider quotes received for insurance policy renewal.
- 18. to receive an update on the sale of the old office.

19. to receive a verbal update from the recent meetings of the HR working group.
20. to agree to delegate expenditure to the Clerk for Occupational Health assessments for staff on long term sickness absence.

Date of Next meeting - Tuesday 9th April 2024 6.45pm