

CALVERTON PARISH COUNCIL
HEALTH AND SAFETY COMMITTEE MEETING MINUTES
 25th July 2023

Present	Cllr. L.Kopyrko – Chairman Cllr. J. Inger Cllr. P.Winfield
In attendance	No members of the public

The Meeting commenced at 12:00pm in the Calverton Village Hall, Meeting Room.

HS015/2324	<u>Apologies for Absence</u> Apologies were received from Cllr. Curwood and Cllr. Meads.
HS016/2324	<u>Declarations of Interest</u> None
HS017/2324	<u>Public Participation</u> No members of the public were in attendance at this meeting.
HS018/2324	<u>Minutes</u> A typographical error on the minutes was identified on the last item of the minutes. It was RESOLVED that the Minutes of the Health and Safety Committee meeting held on Tuesday 20th May with the typographical error amended are approved as a true and correct record.
HS019/2324	<u>Update on the Annual Play Inspection.</u> Councillors reviewed the update from the Clerk. It was put forward for the Clerk to check with insurance that any work the caretakers do is acceptable. A question was asked about getting a quote for the rubberised surface near the roundabout at William Lee Park
HS020/2324	<u>Health and Safety Updates</u> Members considered a Health and Safety update from the Clerk. The next annual health and safety inspection had been delayed to September. It was RESOLVED that the report is noted.
HS021/2324	<u>Review of the safety check folder</u> Cllr Inger reviewed the folder, and all items were in order.
HS022/2324	<u>Review of accidents in the last two months.</u> No new accidents during the past two months have been reported.
HS023/2324	<u>Staff Training Update</u> The committee reviewed the update from the Clerk and agreed that the online training with a certificate would be suitable for the abrasive wheel training .
HS024/2324	<u>To receive any new concerns from the committee</u> Signage at the parks was discussed for both parks with details of what age the equipment is suitable for, advising adult supervision for younger children, and who to contact if there is a problem e.g., the councils number and email address for faults and to ring 999 for medical emergency.

	<p>The toilet cleaner seems to be sweeping debris into a pile and just leaving it where people walk, this could be a slip hazard, so he needs to dispose of the debris not just leave it.</p> <p>Toilet paper seems to be disappearing from the public toilets , recommendation to get lockable toilet roll dispensers also lockable soap dispensers.</p>
HS025/2324	<p><u>To agree to change the date of the next meeting to Tuesday 19th September 2023</u></p> <p>It was RESOLVED to change the date of the next meeting to Tuesday 19th September.</p>

The next meeting is scheduled for 19th September 2023.

I declare that this is a true account of the meeting of the Health and Safety Committee held on the 25th July 2023

Signed



Dated

19th September 2023

Chairman
Health and Safety Committee
Calverton Parish Council