

CALVERTON PARISH COUNCIL COUNCIL MEETING MINUTES

12th March 2024

held in the Conference Room, Calverton Village Hall, William Lee Memorial Park,
Park Road, Calverton, Nottinghamshire NG14 6SA

The meeting commenced at 6.45pm

Present	Cllr. A. Meads – Chairman of the Parish Council Cllr. L. Brown, Cllr. D. Curwood, Cllr. B. Elliott, Cllr. S. Harris, Cllr. M. Hope, Cllr. L. Kopyrko, Cllr. B. Mills Cllr. N. Quilty, Cllr. K. Summerfield, Cllr. J. Townsend, Cllr. P. Winfield
In attendance	A. Tristram Clerk/RFO 5 members of the public

373/2324	<u>1. Chairmans announcements</u> None
374/2324	<u>2. Variations to the order of items on the agenda</u> None
375/2324	<u>3. To receive any declarations of any intentions to record the meeting.</u> None
376/2324	<u>4. Apologies for absence</u> Apologies were received from Cllr. A. Briggs (family commitments). Cllr J. Feargrieve (ill) and Cllr. J. Inger(family commitments). Council agreed to accept the apologies.
377/2324	<u>5. Declarations of Interest</u> The following members declared non-pecuniary interests in items 14.10, 14.11, 14.16 and 14.17: Cllr. D. Curwood, Cllr. S. Harris, Cllr. M. Hope, Cllr. L. Kopyrko, Cllr. N. Quilty, Cllr. J. Townsend (pecuniary interest in 14.16) and Cllr. P. Winfield.
378/2324	<u>6. Public Participation</u> Matters raised: <ul style="list-style-type: none"> • Members informed that water at the allotments was due to be switched on 1st April and asked if it was acceptable to bring the switch on forward to Good Friday. • Information provided that a half plot would becoming vacant on Bonner Road. • Asked if the Council would consider a three-year maintenance contract with the allotment association at the same annual charge so they can invest in new equipment. • Informed that the Allotment Association were providing additional grass cutting and dealing with minor maintenance e.g. taps. • A representative from Calverton Miners Welfare provided an update on the Calverton 3G pitch project. Designs, topographical surveys and soil samples have all been done. GBC have now committed £100k of government prosperity funding to the project. • 386 members have signed up to play football at the club in addition to a further 300 members using the facility from Arnold Eagles. There are four inclusive teams playing and have plans for introducing walking football. • Council thanked for their support in the project and the wider community. • Hoping to launch walking football at the Family Fun Day. • Asked for further information about the bunds that will be installed on the Parish Land for flood alleviation. • Question about future maintenance plans including mowing of paths and hedges. • Suggested that the Council could provide information boards to show what is being done in each of the fields. • Request for waste bins for dog waste at entrances to footpaths on Georges Lane.

379/2324	<p><u>7. Nottinghamshire County Councillor Update</u></p> <p>Matters raised:</p> <ul style="list-style-type: none"> • NCC have agreed increased budget of 2.84% plus 2% increase for Adult and Social Care. • Visits taken place with officers to discuss various things including surface water flooding in the village. • Looked at Waste Bins • Road condition – Hoping for devolution money. • Meeting taken place with new Police sergeant. No Police report for this meeting. Hoping to attend meetings every three months. A report will be provided. • Woodborough Parish Council plans for a flood sign to be installed on NCC land on Bonner Hill which will be utilised by flood wardens to provide advance notification of road closure. Suggested that the Parish Council could consider funding additional signs for the village. • Work being done near Springwater and Oxton to relieve flooding in that area. • Road closures planned for Lowdham Lane. • Work done by a local farmer on Crookdole Lane to clear land and plans to put in a raised area to divert water from the road towards his land.
380/2324	<p><u>8. Gedling Borough Councillors Update</u></p> <p>Cllr Elliott and Cllr Brown provided updates from Gedling Borough Council.</p> <p>Matters raised:</p> <ul style="list-style-type: none"> • Gedling Budget taken place. • Suggested that GBC buy more road sweepers etc. and found available funds for two drivers. • Road sign on Sherwood Grove damaged. • Meeting taken place with the Police. Regular community drop-in meetings will be taking place during the day at the CORE Centre and evening meetings at the Village Hall. • Attended Overview and Scrutiny meeting. Discussed events programme for 2024/25. Disappointed that future major celebrations were being overlooked. Requested information why these key events were not being recognised. Put forward for overview and scrutiny to review contacts magazine. Currently costs £45k per annum.
381/2324	<p><u>9. Police Matters</u></p> <p>There was no Police representative present at the meeting.</p>
382/2324	<p><u>10. Approval of Minutes</u></p> <p>Members received the minutes from the Council meeting held on 13th February 2024 and the extraordinary Council meetings held on 23rd January 2024 and 27th February 2024.</p> <p>The following amendments were proposed</p> <p><u>13th February 2024</u></p> <p>314/2324 Replace bullet point 10 with the following</p> <p>Local plan being reviewed. City are having difficulty meeting housing quota. City planners have asked Ravenshead, Rushcliffe and Gedling to take an increased allocation. Report will be released in June. Calverton may get part of the City allocation.</p> <p>333/2324 replace b) with the green is marketed to other clubs at £1,000 per annum.</p> <p>336/2324 change the resolution to</p> <p>It was RESOLVED that the request is agreed to contact other parishes within Gedling Borough to collect the information including details of GBC involvement.</p>

	<p>It was RESOLVED that the minutes from the Council meeting held on 13th February 2024 with the amendments outlined above are approved.</p> <p><u>23rd January 2024</u></p> <p>Change heading from ‘Council Meeting Minutes’ to ‘Extraordinary Council Meeting minutes’</p> <p>Insert the following section to follow the paragraph commencing with The Clerk/Responsible Finance Officer raised concerns.</p> <p>‘Cllr. Meads requested that the following paragraph is included in the minutes as a summary of comments made during the meeting.</p> <p>Cllr. Meads raised strong concerns that no attempts seemed to have been made to make more savings and that Calverton Residents should not be subject to a large increase in precept and had brought forward steps to reduce costs and at the same time put money back in the reserves.’</p> <p>Delete the words ‘incorporating the amendments’ from a)</p> <p>Replace the word ‘amendments’ with ‘budget’ in the paragraph starting with A further amendment was proposed by Cllr. Townsend...</p> <p>It was RESOLVED that the minutes from the Council meeting held on 23rd January 2024 with the amendments outlined above are approved.</p> <p><u>27th February 2024</u></p> <p>Replace the existing paragraph under resolution 370/2324 to read</p> <p>It was RESOLVED to accept candidate B for the café with the following heads of terms. 3 year lease with a break clause at the end of year 2. Three months deposit. Two months rent free. Rent as previously agreed plus water service charge and electric. The tenant to provide cooking / heating appliances. In the event that the candidate drops out it will be readvertised.</p> <p>It was RESOLVED that the minutes from the Council meeting held on 27th February 2024 with the amendments outlined above are approved.</p>
383/2324	<p><u>11. Matters arising / updates</u></p> <ul style="list-style-type: none"> • The Clerk asked for clarity on whether the patio area is included in the lease for community unit 3. • Question raised whether Fire Risk assessment made any comments about storage of flats under the stage. • Discussion about arrangements if interest was received from another Bowls club. • Revised Seely Park design shared at meeting. • Capital grant bid for William Lee Park with Nottinghamshire County Council was not successful. • The Chair updated members on changes that were agreed to the Solar Panel quotes at the extraordinary meeting on 27th February following further discussion with the supplier. • Additional Tree work agreed on 27th February was due to start w/c 18th March 2024. • Cllr Meads was obtaining quotes on path for Seely Park, path at rear of community units and paths up to the BMX track and wildlife area. • Discussions had taken place with Colson’s regarding the charges for the allotment clearance.
384/2324	<p><u>12. Working Groups / Committee Reports</u></p> <p>Members received verbal reports from the Planning Committee meeting held on 5th March 2024 and the Community Projects working group held on 8th March 2024.</p> <p>It was RESOLVED that the reports are noted.</p>

385/2324	<u>13. Clerks Report</u> None
386/2324	<u>14. Matters for decision / discussion</u> It was RESOLVED to take the specified action in respect of each of the following matters for decision/discussion as listed below.
387/2324	<u>14.1 to approve account payments schedules.</u> A list of payments for approval was circulated with the agenda totalling £28,535.81. Additional payments for approval were circulated at the meeting totalling £1,031.53. It was RESOLVED to approve the payments totalling £29,567.34 (£28,535.81 plus £1,031.53).
388/2324	<u>14.2 to receive the proposal from Brown & Co and agree SFI claim.</u> It was RESOLVED that the proposal recommended by Brown & Co is agreed.
389/2324	<u>14.3 to review the Financial Risk assessment.</u> It was RESOLVED that the Financial risk assessment is approved.
390/2324	<u>14.4 to consider recommissioning the tractor and trailer for staff use.</u> It was RESOLVED to recommission the tractor and trailer for staff use.
391/2324	<u>14.5 to consider purchasing a van.</u> It was RESOLVED not to purchase a van.
392/2324	<u>14.6 to review current charges for Mansfield Lane Cemetery and agree any changes for 2024/25.</u> It was RESOLVED that the current charges remain unchanged for 2024/25.
393/2324	<u>14.7 to consider grant request for Calverton Village Get Together.</u> It was RESOLVED that Council agree to sponsor the Carousel ride at a cost of £450 excluding VAT.
394/2324	<u>14.8 to consider a request to agree to allow a coach to use the village hall car park for picking up and dropping off twinning association members and allow members to be dropped off and collected.</u> It was RESOLVED that the request is declined.
395/2324	<u>14.9 to consider a request for the council to agree to a maximum of 6 cars being left in the Village Hall Car Park overnight.</u> It was RESOLVED that the request is declined.
396/2324	<u>14.10 to consider splitting allotment plot 24 at Collyer Road into two half plots and retain as one plot if no interest in half plots are received.</u> It was RESOLVED to defer this item to the next meeting.
397/2324	<u>14.11 to agree to allow one of the allotment tenants with a raised bed to rent an additional raised bed.</u> It was RESOLVED to defer this item to the next meeting.
398/2324	<u>14.12 to review and agree closing times for William Lee Park, toilet closing time and village hall start times.</u> It was RESOLVED that the Park closes at 7pm between April and September and that the outside toilet is closed at 5pm.

399/2324	<p><u>14.13 to consider reinstating a small inspection group of three or four councillors whose duty would be to inspect the Village Hall and Public toilets internally and externally on a monthly or bi-monthly basis and report any problems to the Clerk to take up any matters identified with the staff members.</u></p> <p>It was RESOLVED to reinstate the inspection group to comprise of a minimum of three members of the Environment working group to carry out monthly inspections.</p>
400/2324	<p><u>14.14 to agree for the office staff to have a pre-paid card or debit card.</u></p> <p>It was RESOLVED that Council do not agree to have a pre-paid card or debit card.</p>
401/2324	<p><u>14.15 to consider request for permission to a group of six metal detectorists to detect on any land owned by the Parish Council.</u></p> <p>It was RESOLVED that permission is not granted.</p>
402/2324	<p><u>14.16 to consider a request for a 2.5m x 4m polytunnel on plot 14 at Bonner Lane allotments.</u></p> <p>It was RESOLVED that Council do not agree to the request.</p>
403/2324	<p><u>14.17 to discuss the maintenance contract for the allotments and to consider a three-year agreement with the allotment association.</u></p> <p>It was RESOLVED that the Council agree to a three-year maintenance contract with the allotment association.</p>
404/2324	<p><u>14.18 to agree to a discount for the U3A Spanish group to hire the meeting room.</u></p> <p>It was RESOLVED that a discount of 50% is agreed for U3A Spanish group bookings in the meeting room.</p>
405/2324	<p><u>14.19 to agree to a discount for the U3A Tai Chi group to hire the main hall.</u></p> <p>It was RESOLVED that a discount of 50% is agreed for U3A Tai Chi group to hire the main hall.</p>
406/2324	<p><u>14.20 to agree that Calverton Miners Welfare Trust draw down payment of £12,500 from the agreed £50,000 CIL contribution towards pre full application costs for the Calverton 3G project</u></p> <p>It was RESOLVED to agree for Calverton Miners Welfare Trust to draw down payment of £12,500 from the earmarked CIL reserves towards the Calverton 3G project.</p>
407/2324	<p><u>14.21 to discuss hiring out the small football pitch and agree fees and charges.</u></p> <p>It was RESOLVED to agree to hire out the small football pitch and agree a hire charge of £17.50 per match and only allow two out of the three pitches to be used for matches at the same time on a first come, first served basis.</p>
408/2324	<p><u>14.22 to agree to allow bookings to commence prior to 9am at the Village Hall.</u></p> <p>It was RESOLVED to allow bookings at the Village Hall to commence prior to 9am.</p>
409/2324	<p><u>15. Exclusion of public and press</u></p> <p>It was RESOLVED that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded, and they are asked to withdraw from the meeting.</p>
410/2324	<p><u>16. to discuss GBC Grounds maintenance contract renewal.</u></p> <p>Members considered a proposal for the new Grounds maintenance contract with GBC. which contained some options for consideration.</p> <p>It was RESOLVED to ask for the following items to be taken out of the contract</p> <ol style="list-style-type: none"> a) Continue with the current frequency of 30 cuts per annum b) Remove Hedge cutting at Mansfield Lane Cemetery (not Garden of Rest) c) Remove all work at Hollinwood Lane Cemetery

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	d) Request that an option is included for removing weekly play equipment inspections from the contract during the year and that staff undertake training with ROSPA in order to carry out the weekly inspections following completion of the training course.
411/2324	<u>17. to consider quotes received for insurance policy renewal.</u> It was RESOLVED to defer this item as the proposal had not been received.
412/2324	<u>18. to receive an update on the sale of the old office.</u> Members received a verbal update on the sale of the office and advised that a meeting was scheduled to discuss this. It was RESOLVED that Cllr. Elliott, Cllr Inger, Cllr. Meads and Cllr. Winfield attend the meeting with the Clerk.
413/2324	<u>19. to receive a verbal update from the recent meetings of the HR working group.</u> It was RESOLVED to defer the update.
414/2324	<u>20. to agree to delegate expenditure to the Clerk for occupational health assessments for staff on long term sickness absence.</u> It was RESOLVED to agree to use the OH services provided by Nottinghamshire County Council and delegate expenditure of up to £1,000 to the Clerk in consultation with the Chairman and Vice Chairman.

The meeting closed at 10.28pm

I declare that this is a true and accurate record of the meeting of Calverton Parish Council held on 12th March 2024

Signed

Dated

**Chairman
Calverton Parish Council**